

## इंडियन ऑयल कॉर्पोरेशन लिमिटेड

उत्तरी क्षेत्र

इंडियन ऑयल भवन

1, श्री अरविंदो मार्ग, युसुफ सराय, नई दिल्ली-110016

**Indian Oil Corporation Limited**

Northern Region

Indian Oil Bhawan

1, Sri Aurobindo Marg, Yusuf Sarai, New Delhi-110016

Tel.: 26518080

Website : www.iocl.com



विपणन प्रभाग

Marketing Division

Ref: IOCLD/R/P/24/00557

August 09, 2024

Sh. Kareem Ansari  
Yugantar, 3-4-142/6  
Barkatpura, Hyderabad  
Pin: 500027

**Sub: Application for seeking information under Right to Information Act, 2005**

Dear Sir,

Please refer to your RTI application vide Registration Number: IOCLD/R/P/24/00557 received at our Office on 15.07.2024 seeking information under the RTI Act, 2005. The reply to the information sought is as under: -

**Query 1:** Please provide the complete list of Visitors (Non-Employee) including time of entry exit to Northern Regional Office building during the period of April 03rd 2024 to May 18th, 2024. Copy of Visitors logbook maintained at the entry also to be provided.

**Reply:** The information sought contains voluminous documents as the visitors' entry register maintained at the said office is running into multiple pages since each day records a large number of non-employee visitors to the Corporation's office. Hence you are advised to visit the office of the Corporation at Indian Oil Bhawan, 1 Sri Aurobindo Marg, Yusuf Sarai, New Delhi - 110016 on any working day between 09:45 Hrs to 17:30 Hrs if you wish to inspect the said register after contacting the below mentioned officer:


Shri Atul Naithani  
DGM (Employee Services)  
Northern Region Office  
Mob: 8199881112

If you have any grievance against this reply, you may prefer an appeal against my decision before the Appellate Authority appointed under the Act within stipulated time of 30 days from the date of receipt of the communication, whose address is given below:

**Sh. Jagdeep Kumar Rana,  
Executive Director (RS), NR  
Indian Oil Bhavan,  
1, Sri Aurobindo Marg, Yusuf Sarai,  
New Delhi-110016**

Thanking you,

Yours faithfully,  
**For Indian Oil Corporation Ltd**

  
**(Sudipto Roy)**  
**GM (S&D), NR & CPIO NRO**

09/02/2024